

# Agenda

Northwest Museum of Arts & Culture  
 Board of Trustees Meeting  
 September 4, 2024  
 Gilkey Community Meeting Space + Microsoft  
 Teams

Time	Agenda Item	Responsible	Page
3:00 pm	Call to Order, Establish Quorum	Frank Velázquez, President	
3:02 pm	President's Report	Frank Velázquez, President	
3:10 pm	Open Comment Period	Frank Velázquez, President	
3:15 pm	Director's Report <ul style="list-style-type: none"> <li>Welcome new trustees – Shari McMahan, Sharon Cathcart &amp; Pati Dahmen</li> <li>Collaboration with Salish Immersion Program &amp; Spokane Public Schools</li> </ul>	Wesley Jessup, Director	
3:25 pm	Finance Committee Report <ul style="list-style-type: none"> <li>6/30/2024 P&amp;L</li> <li>Variance Explanation</li> <li>Cash Flow Projections (separate attachment)</li> </ul>	James Vanderholm, Board Treasurer	
3:35 pm	Creative Fundraising Advisors <ul style="list-style-type: none"> <li>Feasibility Study</li> </ul>	Paul Johnson, Founder and President	
3:45 pm	Strategic Plan Update: Security Procedures, Café remodel/reopen, and IT Plan	Renee Webber, COO	
3:55 pm	Policies Committee Report <b>First read polices:</b> <ul style="list-style-type: none"> <li>Collections Safety &amp; Security FAC 100</li> <li>Mail Opening &amp; Sorting FAC 102</li> <li>Workplace Safety SAF 100</li> <li>Inclement Weather Suspended Operations SAF 101</li> </ul>	Jason Brown, Chair	
4:05 pm	Development Update <ul style="list-style-type: none"> <li>Gala Saturday, April 26<sup>th</sup> Historic Davenport</li> </ul>	Anna Bresnahan, Chief Development Officer	
4:15 pm	Collections Committee Update <ul style="list-style-type: none"> <li><b>ACTION:</b> Vote to approve exhibition contract for The Evolution of the Japanese Sword, a companion exhibition to the Samurai exhibition.</li> </ul>	Steve Duvoisin or Laurie Arnold Kayla Tacket, Director of Exhibitions and Collections	
4:25 pm	Foundation Report	Michael Flannery	
4:35 pm	If Needed May Adjourn to Executive Session	Frank Velázquez, President	
4:45pm	End Executive Session Call Regular Meeting to Order; Take Action If Needed	Frank Velázquez, President	
5:00 pm	Adjourn	Frank Velázquez, President	